



DODGEVILLE HIGH SCHOOL DRIVER EDUCATION –SUMMER 2019

This is a joint program offered by Southwest Tech and Dodgeville High School

DATE: March 22, 2019
TO: Parents of students eligible for Driver Education
FROM: Clem Gillitzer, Driver Education Instructor
RE: Summer 2019 Driver Education Program

There will be two sessions of Driver Education meeting this summer at the High School

Monday, June 10th – Friday, June 28th

8:00am – 10:00am

OR

10:00am - Noon

Please read through and follow these directions if you are interested in enrolling your son/daughter in this year's class:

- ☛ *All* registrations and payments are to be completed **prior** to the first day of class via our website:

<https://www.swtc.edu/drivered>

- ☛ Students who are not registered and paid **prior** to the first day of class will **not** be allowed to attend.

Driver Education Program Requirements and Information

- ☛ **Online** payment of the **\$110.00** driver education fee **prior** to the first day of class.
- ☛ Thirty hours of classroom instruction. **Attendance is mandatory for the entire 15 days and 30 hours of instruction.**
- ☛ Six hours of behind-the-wheel instruction and six hours of observation.
- ☛ **\$50.00** is charged for any missed driving lessons.
- ☛ Driving instruction must begin after the behind-the-wheel fee of **\$325.00** is paid and *within 60 days of the issuing date* on the permit.
- ☛ **Permit applications will be distributed to students by Mr. Gillitzer after payment of behind-the-wheel fee.**
- ☛ Mr. Gillitzer will schedule driving lessons for all eligible students.
- ☛ **COMPLETION CERTIFICATES** will be electronically submitted to the DMV once students are completed with both classroom and behind-the-wheel phases of Driver Education.

If none of these dates or times are convenient for you, there is an on-line course available that meets the classroom state requirements. The fee for the class is **\$120.00** with an additional fee of **\$325.00** for behind-the-wheel instruction. Please contact Mrs. Biggin for more information.

Annette L. Biggin, Driver and Motorcycle Education Manager
abiggin@swtc.edu
800-362-3322, x2466
608-391-0247(cell)

Clem Gillitzer, Instructor
cgillitzer@swtc.edu
608-797-7519



Dodgeville Permit Information



- 🚗 Students must be 15.5 years of age to get a permit.
- 🚗 The written permit test will be administered by Mr. Gillitzer at the end of the 3 week class period for those students wishing to take it at that time. Students not wanting to take it at that time will have to take it at the DMV.
- 🚗 All students are required to register and pay \$325.00 for the behind-the-wheel instruction via our website prior to receiving their permit application from Mr. Gillitzer
 - ✓ To Register: <https://www.swtc.edu/drivered>
- 🚗 Mr. Gillitzer will contact the student to make arrangements to deliver the permit application once registration and payment is completed.
- 🚗 Students need to take the following information to the DMV to get their permit:
 - ✓ The **signed** permit application.
 - ✓ A certified copy of your birth certificate and your social security card.
- 🚗 A parent/guardian must accompany you and have their signature notarized on the permit application at the DMV.
- 🚗 Pass the knowledge and highway signs test (if not taken and passed in the classroom) and vision screening.
- 🚗 Pay the applicable permit fee to the DMV by cash or check (payable to: Registration Fee Trust)
- 🚗 Students need to contact Mr. Gillitzer within 60 days of receiving your permit to schedule your driving lessons.

Mr. Gillitzer
608.797.7519
cgillitzer@swtc.edu

Dodgeville Behind-the-Wheel (BTW) Information

- 🚗 Students meet at Dodgeville High School for lessons.
- 🚗 Students are required to drive (6) hours and observe (6) hours with an instructor.
- 🚗 Students drive with another student based upon age and availability.
- 🚗 Students need to bring their permit to each driving lesson.
- 🚗 No flip-flops, sandals, open-toes or heels are allowed while driving.
- 🚗 Lessons are scheduled after school, weekends and/or during holidays.
- 🚗 Students will be contacted by Mr. Gillitzer if lessons are cancelled due to bad weather, school closings or conflicts with your driving partner.
- 🚗 Students are to contact Mr. Gillitzer if they forget when lessons are scheduled or they need to change or cancel a scheduled lesson.

Lesson Cancellations

- 🚗 A \$50 cancellation fee will be assessed to students who fail to contact Mr. Gillitzer at least (24) hours in advance of their scheduled lesson to cancel or fail to show up for their scheduled lesson.

*****Please KEEP this information*****